

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 1st March 2021 at 8:00pm
by remote scheduled Zoom meeting, the joining instructions for which are set out below,
for the transaction of the business on the agenda below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82448012772?pwd=dXdCZTZtMFhaOGxFREZpLzU0d1RPUT09>

Meeting ID: 824 4801 2772

Passcode: 378859

You can also dial in direct from your mobile or landline on the numbers below:

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MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to join and where public input will be invited.

AGENDA

- 21.03.01 Election of Chair and appointment of Vice-Chair
- 21.03.02 Apologies for absence to be noted or approved.
- 21.03.03
 - 3.1 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items
 - 3.2 To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
 - 3.3 To receive requests for dispensations
 - 3.4 To note any additions and/or deletions to the Council's Register of Interests.
- 21.03.04 Proposal: Cllr Edmondson**
That the Minutes of the Parish Council Meeting held on 11th January, 2021, and the Extraordinary Parish Council meeting on 1st February 2021, be agreed as a true record.
- 21.03.05 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
 - 5.1 SALC Updates
 - 5.2 Suffolk County Council – Grit Bin Filling Process
 - 5.3 Babergh Mid Suffolk District Councils
 - Joint Local Plan update (& subsequent advice from DNP Steering Group)
 - Public Realm – how to report flooding in Suffolk
 - Election candidates attending meetings
 - 5.3 Resignation of Cllr Haslett Schofield
 - 5.5 Mortimer Contracts Ltd – play area inspection
 - 5.6 Suffolk Resilience Forum – COVID rapid testing centre
 - 5.7 John Wrenn's Charity
 - 5.8 Arthritis Action
 - 5.9 OneLife Suffolk
 - 5.10 Headway
- 21.03.06 Public comment or question invited on any Agenda item.

Hilary Workman: Clerk to Drinkstone Parish Council

123 York Road, Bury St Edmunds, IP33 3EG

Telephone: 07988 643772 **Email:** drinkstoneclerk@gmail.com

- 21.03.07 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 7.1 Cllr Penny Otton - Suffolk County & Mid Suffolk District Councils
7.2 Cllr Richard Edmondson - Allotments (*circulated*)
- Proposal: Cllr Edmondson**
That the annual cost of the Youth club allotment shall be funded by the PC from the allotment account.
- 7.3 Cllr Janet Elnaugh - Planning & Community Engagement (*circulated*)
7.4 Vacancy - Playing field and play equipment
7.5 Cllr Peter Holborn - Tree Warden & DNP Environment Grp (*circulated*)
7.6 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
7.7 Vacancy - Footpaths & Byeways
7.8 Cllr P Selvey - Highways

- 21.03.08 To note the clerks report
- 8.1 The VAT126 claim for quarter 3 has been submitted.
8.2 Proposal: Cllr Edmondson
That Hilary Workman be appointed as Responsible Financial Officer (RFO) for the next financial year (2021-2022).
8.3 To note that the new Defibrillator Cabinet gifted to Drinkstone Parish Council by has been added to the parish council's asset register.
8.4 To note National Association of Local Council's advice with respect to remote meetings (**DPC.21.02.01**) and a proposed schedule of meetings for the next financial year and take action as appropriate.
8.5 To note that the vacancy arising from the resignation of Cllr Hembra may now be filled by co-option, there being no request for an election. A notice of vacancy has been published, inviting applications by 19th March for consideration at the Parish Council's April meeting.
8.6 To note that invoices for allotment rents for the next financial year have been raised.
8.7 To note that Greene & Greene have advised that they anticipate the Parish Land Registrations will be completed by HM Land Registry in a further couple of months.

21.03.09 9.1 To note the following income:

	Description	£
9.1.1	Allotments Rents (not included in bank reconciliation to 31/01/21)	£

9.2 To consider the following payments for authorisation:

	Description	£
9.2.1	Places4People	£4203.96
9.2.2	Refund to Clerk (Print Toner)	£142.50

9.3 **Proposal:**

That the expenses listed above (9.1-9.3) be authorised for payment.

9.4 To note the following payments previously authorised:

	Description	£
9.4.1	Clerk Salary Period 10 (Jan '21) (Min.Ref.20.06.7.2)	£247.55
9.4.2	Playdale Playground (Aerial Runway) # (Min. Ref 20.12	£6091.36
9.4.3	Playdale Playground (Nest Swing) # (Min.Ref 21.01.)	£1997.86
9.4.4	Drinkstone History Group (Website Contribution) Min. Ref 20.06	£10.00

- 9.5 To note the current account balances and reconciliation to 31st January 2021, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

- 9.6 To note the current spend against budget as set out in the cash book.
- 9.7 Proposal: Cllr Selvey**
- To update the banking mandates for Unity Trust Bank and Lloyds Bank accounts to remove Cllrs Hembra and Schofield, and Cllr Schofield respectively.**
- 21.03.10** To consider a proposal to vire unspent funds from budget lines specified in report **DPC.21.03.02** to the specified earmarked reserves.
- Proposal: Cllr Selvey**
To authorise virement of funds from the budget lines specified in report DPC.21.03.02 to the specified earmarked reserves.
- 21.03.11 To note the following Planning results as notified by MSDC:
- 12.1 **DC/20/03345** – Discharge of Conditions Application for DC/18/01476 Condition 5 (Landscaping Scheme)
Briar Cottage, Gedding Road, Drinkstone, Bury St Edmunds IP30 9TF
BMSDC: Refusal PC Not Consulted on this type of application
- 12.2 **DC/20/05790** – Application for approval of Reserved Matters following Outline Planning Permission DC/19/01959
Appearance, Landscaping, Layout and Scale for Erection of a single storey dwelling and garage
Land West Of, The Street, Drinkstone, Suffolk
BMSDC: Approval of Reserved Matters DPC: No Objections
- 12.3 DC/20/05201 – Application for Listed Building Consent**
Erection of a single storey rear extension; Erection of extension and alterations to outbuilding to form annexed accommodation; Erection of walled garden and green house (following removal of tennis court) revisions to **DC/20/02960**.
Rookery Farm, Gedding Road, Drinkstone, Bury St Edmunds IP30 9SZ
BMSDC: Listed Building Consent: DPC: No Objections
- 21.03.12 To note the following Planning applications notified by MSDC for comment.
- 12.1 **DC/21/00735** – Application For Reserved Matters
Submission of Details (Reserved Matters) for Outline Planning Permission DC/18/01268 dated 20/06/18 - Access, Appearance, Landscaping, Layout and Scale for Erection of 2no. detached bungalows
Land West Of Shortgate, Beyton Road, Drinkstone, Suffolk
Report **DPC.21.03.03** refers
- 12.2 **That the Clerk makes known the Council’s comments on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council.**
- 12.3 **Notification of Planning Appeal APP/W3520/W/20/3263402 DC/20/03665** – Application for Outline Planning Permission (Access)
1 no. detached single storey dwelling & garage. Construction of new vehicular access.
Ivy Cottage, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TN
- 12.4 That the Clerk makes known the Council’s comments on the above planning appeal to the Planning Inspectorate.**
- 21.03.13 To note the following Planning matters for information, to be noted or for inclusion on a future agenda.
- 13.1 That a response to the Suffolk County Council consultation: Help Shape Guidance for New Housing Developments, delegated to DNP Steering Group (Cllr Holborn) to draft in consultation with the Clerk, has been submitted.

- 21.03.14 Public comment or questions on any matter of Council business.
- 21.03.15 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 21.03.16 To confirm that the scheduled date for the next meeting is Monday 12th April 2021 by remote zoom meeting

<https://us02web.zoom.us/j/81558528335?pwd=dUIEU1lXaHN2N3k5ayt0UGRxRUJpdz09>

Meeting ID: 815 5852 8335

Passcode: 042261

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- 21.03.17 Close of meeting.

Published & posted 24th February 2021



Hilary Workman
Clerk & RFO to the Council